

[Type here]

	Item	Update	Actions and recommendations	Who
	Melksham CATG – Notes of virtual meeting held on 9th September 2021 at 16:30 hrs			
1.	Attendees and apologies			
		Attendees: Cllrs Jonathon Seed (Chaiman), Phil Alford, Jon Hubbard – Melksham Area Board Linda Roberts – Melksham Town Council Alan Baines - Melksham Without Parish Council Colin Wade – Semington Parish Council Mark Stansby, Andy Cadwallader, Peter Dunford – Wiltshire Council	Area Board to note.	AB
		Apologies: Cllr Nick Holder		
2.	Notes of last meeting			
		The notes of the previous meeting held on 10 th June were considered by the Area Board on 23 rd June 2021, passing all recommendations.	CATG to note.	All

[Type here]

3.	Financial Position			
		<p>There are some invoices to be issued for Parish and Town contributions, with the next invoice run expected later in September / early October.</p> <p>The current balance for 2021/22, less previous commitments, stands at £26,077.47 (see Appendix 1).</p>	Area Board to note	AB
4.	Top 5 Priority Schemes			
a)	6048 – Melksham Lowbourne Rd and Church Lane – request for Bus Shelters	<p>This project is to be funded in full by the Town Council.</p> <p>Benches are to be installed by each shelter and Highways have chased the contractor to complete this work. Completion is anticipated before the end of September.</p>	Area Board to note	AB
b)	6055 – Broughton Gifford - Gateways and Traffic Management measures.	<p>For construction purposes, this project is to be split into two phases.</p> <p>Phase 1 will see the installation of the gates, signs, trees & guards and road markings and this phase should commence later in September.</p> <p>Phase 2 requires a road closure, to install the cobbled feature at location 4. The diversion route will be via the A350 & A365 but Streetworks will not permit this until February of next year, due to conflicting diversions and other scheduled work in this area. Phase 2 should take no longer than 5 days to complete. Whilst disappointing, this delay is unfortunately unavoidable.</p>	Area Board to note	AB

[Type here]

c)	A365 Shaw Bath Road Footway improvements – funded by Section 106 monies from George Ward Gardens development.	Construction of the drop kerbs and footway widening at Dunch Lane has been completed. Some siding out work is to be done between Dunch Lane and the entrance to the old country hotel.	Area Board to note Highways to consider additional work once expenditure on this first section has been settled.	AB Highways
d)	Issue 9-20-9 – Melksham Sandridge Road – request to improve footway link to Maple Close	<p>The CAT Survey has been completed at a cost of £208.79.</p> <p>The survey has identified numerous services including Gas, Electric, Water, BT and Virgin cable, all directly within the site and set at different depths. The whole area is likely to require digging by hand which adds to the cost. Trial holes will also need to be dug to establish the true depth of services along the kerbline, prior to full construction taking place. Should services need to be lowered or diverted then this will incur additional unknown costs.</p> <p>Notwithstanding the potential issues and financial risk associated with this project, a design has been prepared, see Appendix 2, and the estimate, which includes for temporary traffic management and trial holes stands at £6,000.</p>	Representatives from the Town Council acknowledged this risk and asked for further time to decide on whether to proceed.	Town Council
e)	Issue 9-21-2 – Melksham Bath Road corner with Union Street – request to install bollards to prevent parking on pavement	<p>Issue concerns delivery vehicles operating on behalf of “Chicken Hut” take away outlet.</p> <p>An order has been placed to install 4 permanent bollards and these have recently been delivered to our contractor. Installation is anticipated before the end of September. Planters to remain in situ alongside bollards.</p>	Area Board to note	AB

[Type here]

5.	Other Priority schemes			
a)	Melksham Dunch Lane – funded by Section 106 monies from George Ward Gardens development	<p>The Town Council have delayed consultation due to a recent planning application for housing on Beanacre Road, alongside Dunch Lane.</p> <p>Consultation on full closure over rail bridge or one way operation from east to west and new parking controls to be undertaken in due course.</p>	Area Board to note	AB
b)	Active Travel Scheme - Melksham Town Bridge – drop kerbs and signs.	Highways to commence preliminary design work to produce ball park estimates when staff resources become available.	Area Board to note	AB
c)	Active Travel Scheme - Farmers Roundabout – signing to promote use of shared use cycle route to and from Holt Road and town bridge.	Scheme can be funded from a third tranche of Section 106 money available from George Ward Gardens development. Design work ongoing.	Area Board to note	AB
d)	Active Travel Scheme - Whitley West Hill to Top Lane – new footpath	Highways to commence preliminary design work to produce ball park estimates when staff resources become available.	Area Board to note	AB
e)	Issue 9-21-4 – Steeple Ashton - Request for 2 x ground sockets and support post to enable SID deployment.	An order has been placed with the contractor to undertake the work with completion anticipated during the first half of October.	Area Board to note	AB

[Type here]

6.	Requests / Issues			
a)	Issue 9-19-9 – Bowerhill Falcon Way – Request for Bus Shelter near Kingfisher Drive for southbound travel.	<p>The Parish propose to install a 3 bay shelter measuring 3.06 m x 1.3m which will be RTI compatible. The cost to construct a base (3.5m x 1.5m) complete with electrical ducting and connecting chamber is estimated in the region of £2,500 to £3,000, and the Parish has offered to pay a third of the cost.</p> <p>Preliminary search shows the land is owned by Heron Homes, not the Highway Authority.</p>	Parish to continue negotiations with Heron Homes.	Parish Council
b)	Issue 9-19-11 – Bowerhill Portal Road – Request for Bowerhill nameplate and white gates	<p>Parish Council to liaise with Dick Lovett who has purchased the site adjoining the path.</p> <p>Development work underway, but this is to create a temporary car park for vehicles normally kept at the site opposite. Space is required to facilitate repairs to the fire damage at the established car showroom.</p>	Parish Council to monitor progress.	Parish Council
c)	Issue 9-20-3 - A350 Western Way – Pedestrian safety at signal controlled crossing on dual carriageway section.	<p>Crossing to be upgraded as part of Re-allocation of Road Space project and Section 106 funding. Safety notices have been installed.</p> <p>The consultation on the proposed cycle link between Melksham and Trowbridge has been completed with a good number of responses received. Comments are to be considered in a Cabinet Member Report.</p>	Area Board to note	AB

[Type here]

d)	Issue 9-21-5 – Littlemarsh old section of A350 – Speeding, littering and anti-social behaviour	<p>A site meeting was held with representatives from the Parish Council and a number of maintenance actions were agreed, not least the installation of a replacement gate.</p> <p>Other options were considered, including nameplates, road markings and gates, to create a gateway feature into Littlemarsh at the exit from the roundabout.</p>	Parish Council to discuss options and report back to the CATG.	Parish Council
e)	Issue 9-21-6 – Bowerhill – request for drop kerbs and tactile pavings on footpaths of off Halifax Road leading to Pegasus Way, Avro Way and Hercules Way	<p>New Issue submitted by Melksham Without Parish Council</p> <p>Request from Bowerhill Residents Action Group following concerns from a member who is registered blind.</p>	Parish Council to discuss the issue with BRAG and report back to the CATG.	Parish Council
f)	Issue 9-21-7 – Bowerhill – request for new sections of footway at De Havilland Place and Dowding Way to connect to Halifax Road	<p>New Issue submitted by Melksham Without Parish Council</p> <p>Request from Bowerhill Residents Action Group following concerns from a member who is registered blind.</p>	Parish Council to discuss the issue with BRAG and report back to the CATG.	Parish Council
7.	Other items			
a)	Pavement and Footway Improvement Schemes	<p>Area Highway Engineer gave updates on the following footpath projects:</p> <ul style="list-style-type: none"> • Link between Union Street and King George V Playing Field – design is being considered and engineers will consult with the Town Council in due course. • Windor Avenue (Melksham) – work programmed for December 	Area Board to note	AB

[Type here]

		<ul style="list-style-type: none"> • Kennedy Avenue (Whitley) – work programmed for December • Longford Road Melksham (driveways) – Funding agreed to undertake reactive patching, work not yet programmed. 		
b)	Deadline for submitting CATG Requests.	<p>All requests are to be submitted two weeks prior to a meeting taking place. Requests received after the deadline will be held until the following meeting.</p> <p>The deadline for our next meeting is therefore 11th November 2021.</p>	To note	All
8.	Dates of next Meetings: 25th November 2021 and 24th February 2022, commencing at 16:30 hrs			

Melksham Community Area Transport Group

Highways Officer – Mark Stansby

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Melksham Area Board.

[Type here]

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Melksham Area Board will have a remaining Highways funding balance of **£26,077.47**.

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

6.1 There are no specific Safeguarding implications related to this report.

7. Recommendations to Melksham Area Board

7.1 To close the following Issues: None.

7.2 To add the following Issues (with funding) to the Priority Schemes Lists: None.